

EMS MANAGEMENT MEETING AUGUST 1, 2007

Action Items/Decisions

Training

- Memo sent for EMS Training ICS Tabletop exercise is scheduled for August 27th and 28th 2007.
- The DOT refresher courses currently have forty-six participants.
- Methodist hospitals are looking forward to working with the department in developing a twelve-lead transmittal program.
- The EMS webpage calendar events are updated.
- Classes for Instructors for Methodology will start September 29th -October 1st.
- Needs to identify individuals who are qualified to become IC instructors.
- Needs to include an information contact sheet with applications.
- Needs to come up with a definitive date for the paramedics' mailers.
- Lt. Fort/Lt. Rorie is working with the IS department on transferring data into CECBEMS.
- EMS personnel should be included in on any planning committee's.
- Dr. Steven Katz will be here in September to do filming for training purposes.
- Additional pelican cases will be swapped in and out as needed. Logistics will replenish the cases the next day.
- An action plan is needed to design a tracking system on dispensing drugs.
- Lieutenant Adams stated that the G1's casing is ready for mounting for the Fire services government buildings. Chief Covington and Chief Minton are working on getting the specifications for the AED's mounting and updates for the G1's. Installment for the AED's should be completed in September. The AED's batteries have to be disposed of properly because of hazard material guidelines.
- Chief Covington and Lieutenant Rorie are working on an equipment list for the paramedic program. Laerdal does not manufacture a SimChild. Chief Ludwig asked the question; "What benefits would the staff get from using the SIMChild and/or is the SIMChild worth purchasing". The staff responded if a SIMChild is purchased; additional software/programs have to be purchased to update the computers. Chief Ludwig stated before the staff makes a commitment to purchase a SIMChild the committee should check into the

cost. Lieutenant Logan stated that Lebonhuer has the SiMBaby, SimChild, and SimMan at their locations. If EMS needs to train on any of the simulators the staff is welcomed to go out and train with the doctors and nurses. The decision was made to purchase another SIMMan.

- A notification will be sent out informing the department that all infectious control inquiries should be directed to Lieutenant Nash.
- Lieutenant Pelletier and Lt. Burns received positive feedback from paramedic applicants in Hot Springs, AK.

Paramedic Program

- Lt. Thompson and Lt. Rorie are working with Chief Covington on developing a contract for the paramedic equipment. The contracts should be completed by September 1st, 2007. The staff is also working on becoming accredited with CoAEMPS. Lt. Rorie is work on creating a Gantt chart for the Fall Strategic Plan.

FTO program

- FTO program is progressing well; Lieutenant. Kietsler is getting positive feedback about the recruits. New manuals will go out to the company officers, FTO and Recruits informing them of the policies and procedures. FTO, Scott Winn is creating a performance checklist. The EMS FTO program is getting national exposure.

Consequence Management

- Information about the FTO program is being submitted to JEMS for the November issue. QI is working on plans to improve the medical coverage for special events. A draft for rehab complies with the [NSTA](#).

Quality Improvement

- Presented the Strategic Plan for 2007.

EM Systems

- EM Systems training is being setup. Updated information will presented at a later time.